



DIOCESE OF THE ROCKY MOUNTAINS CUSTOMARY FOR AN EPISCOPAL VISIT

In his visit, Bishop Ken's desire is to serve and encourage the rector, other clergy, and the congregation.

Notes for Scheduling

1. Important meetings to schedule
 - a. The Rector one on one, and if Sallie is with Bishop Ken and the Rector is married, a time for Bishop Ken and Sallie to meet with the Rector and his wife.
 - b. Parish Council/Vestry. *Please let the bishop know if there are specific things you would like to be addressed at this meeting (include those when you send the schedule).*
 - c. Confirmands as a group. *This is a one-hour teaching/class and the Bishop gives homework that will require some time.* If Confirmation is Sunday Morning, then, if at all possible, the class needs to be no later than Saturday mid-afternoon.
 - d. Engaging with parishioners (receptions, etc.).
2. Other meetings to possibly schedule
 - a. Other clergy as a group – or individually, if there is a need to meet one on one with any.
 - b. Aspirants and postulants for Holy Orders (individually or as a group).
3. Other notes
 - a. Bishop Ken prefers to not be late on Saturday night if there is Sunday Morning worship.
 - b. If Bishop Ken arrives Friday afternoon or evening, he is available that night, as well.
 - c. You are welcome to fill the time as he is coming to serve you and the church, however, don't feel any need to create things for him to do.
 - d. Bishop Ken prefers to be at the airport 1½ hours before his departure flight.
4. **Please send the schedule for the visit directly to Bishop Ken (ken@rockymountainanglican.org) at least a week ahead of time.**



Worship

- In Anglicanism, when the bishop is present, he is the preacher and the celebrant. Bishop Ken will likely ask the Rector to lead some parts of the service (a bishop always pronounces the absolution and blessing when present). It is good to coordinate with the bishop ahead of time if you are printing liturgies.
- Confirmations and Ordinations may be held at principal service, or, in some cases, at another service time.
- Please let the bishop know if you are preaching through the lectionary (and which one) or preaching through a series *two weeks before the visit*.
- The bishop will do all that he can to accommodate local liturgical customs (please communicate in advance).
- A deacon, if present, is to read the Gospel, prepare the table, and give the dismissal.
- The liturgical color for confirmation or ordination is red (*the color for major feast days supplants the color for confirmation*).
- In churches that vest, the bishop will vest in Rochet, Chimere, and Bishop's Scarf. Please let the bishop know if you vest for worship.

Logistics

1. The parish is expected to provide for lodging. The weekend is intense, and Bishop Ken will need a quiet place to rest, prepare, etc. A hotel is preferred.
 - a. First importance is for a hotel that has an exercise room with an elliptical – ideally with 24-hour access.
 - b. Secondly, a hotel that provides free continental breakfast.
2. *2 weeks in advance of a parish visit, contact Bishop Ken to confirm travel & lodging details for the visit: Ken@rockymountainanglican.org*
3. Churches are welcome to give honorariums but are not expected to do so.